

**OSTİM TECHNICAL UNIVERSITY
FACULTY OF ECONOMICS AND ADMINISTRATIVE SCIENCES
INTERNATIONAL TRADE AND FINANCE DEPARTMENT
COURSE SYLLABUS FORM
2023-2024 SPRING**

ITF 450 Project Management							
Course Name	Course Code	Period	Hours	Application	Laboratory	Credit	ECTS
Project Cycle Management	ITF 450	6	3	0	0	3	3

Language of Instruction	English
Course Status	Compulsory
Course Level	Bachelor
Learning and Teaching Techniques of the Course	Lecture, Discussion, Question Answer

Course Objective

To convey the basic information about Project Management to the students and to develop them within the framework of these principles.

To guide students to bring their project ideas to life. About Project Management in the World to convey the current practices and the place and importance of project management on a global scale. With this together; Students were also told about Business Model Development Practices and project ideas were brought to life. It will be ensured that the project idea creates an entrepreneurial value.

Learning Outcomes

Students who successfully complete this course;

1. Will have knowledge of the basic concepts of project management in literature,
2. Understand the place and importance of project management in the global economic system,
3. Learn to develop the principles of project management and business and project ideas effectively,

Course Outline

Within the scope of this course; Basic concepts related to project management will be given. Successful project manager characteristics will be mentioned. Failed projects and common mistakes will be summarized. The economic place and importance of project management is another subject of the course. In this context; integration management, scope management, time management, cost management, supply management, resource management, communication management, stakeholder management, risk management and quality management will be explained.

On top of all this general information, students are given Business Model Development trainings; they will be guided to develop their own project ideas. With all this information, it

will be aimed that students develop projects and business ideas that can be the basis for any initiative. Finally, after the development of the business idea, some information about establishing a company, maintaining it, developing it and selling the company when necessary will be shared.

Weekly Topics and Related Preparation Studies		
Weeks	Topics	Preparation Studies
1	Introduction of the Course Connect Registration Introduction to PM	<p>Before coming to the lesson, by reading the relevant sections from the source books, will come. Subjects that are not understood during the readings will be asked.</p> <p>The course will be taught at the level of knowledge and also in practice.</p> <p>The subjects will be fed with examples from daily life.</p> <p>Students' interactive participation will be graded as lecturers and converted into a passing grade.</p> <p>Each student is expected to prepare a short presentation on at least one subject. This presentation will also be converted to a passing grade.</p>
2	PM Methodologies Why PRINCE2 (P2)? P2 Overview	
3	Meeting / Conference with Milla RANTA P2 Timeline P2 Principles P2 Themes	
4	P2 Themes	
5	P2 Themes	
6	Meeting / Conference with Frank TURLEY	
7	P2 Processes	
8	MIDTERM EXAM	
9	P2 Processes	<p>Before coming to the lesson, by reading the relevant sections from the source books, will come. Subjects that are not understood during the readings will be asked.</p> <p>The course will be taught at the level of knowledge and also in practice.</p> <p>The subjects will be fed with examples from daily life.</p> <p>Students' interactive participation will be graded as lecturers and converted into a passing grade.</p> <p>Each student is expected to prepare a short presentation on at least one subject. This presentation will also be</p>
10	P2 Processes	
11	Sharing Experience	
12	The Minimalist Project Management System Introduction to P3.express	
13	P3.express Project Initiation	
14	P3.express Monthly Initiation Weekly Management	

		converted to a passing grade.
15	P3.express Daily Management Monthly Closure Project Closure Post-Project Management	– General Review
16	FINAL EXAM	

Textbook (s)/References/Materials:		
Textbook: Managing Successful Projects with Prince2, 2017 Edition, Axelos Global Best Practice		
Assessment		
Studies	Number	Contribution margin (%)
Attendance		
Lab		
Classroom and application performance grade		
Field Study		
Course-Specific Internship (if any)		
Quizzes / Studio / Critical		
Homework		
Presentation		
Projects		
Report		
Seminar		
Midterm Exam/Midterm Jury	1	40
General Exam / Final Jury	1	60
	Total	100
Success Grade Contribution of Semester Studies		40
Success Grade Contribution of End of Term		60
	Total	100

ECTS / Workload Table						
Activities		Number	Duration (Hours)	Total Workload		
Course hours (Including the exam week: 16 x total course hours)		16	3	48		
Laboratory						
Application						
Course-Specific Internship						
Field Study						
Study Time Out of Class		16	1	16		
Presentation / Seminar Preparation						
Projects						
Reports						
Homework						
Quizzes / Studio Review						
Preparation Time for Midterm Exam / Midterm Jury		1	4	4		
Preparation Period for the Final Exam / General Jury		1	4	4		
Total Workload/25 hours		(72/25 = 3)				
ECTS		3				
Course' Contribution Level to Learning Outcomes						
No	Learning Outcomes	Contribution Level				
		1	2	3	4	5
LO1	Will have knowledge of the basic concepts of project management in literature,					X
LO2	Understand the place and importance of project management in the global economic system					X
LO3	Learn to develop the principles of project management and business and project ideas effectively					X

X					
No	Program Competencies	Learning Outcomes			Total Effect (1-5)
		LO1	LO2	LO3	
1	Have advanced theoretical and up-to-date knowledge in discipline-specific areas such as international trade, finance, logistics, and general business and international business such as economics, marketing, management, accounting.	X	X		2
2	Evaluate, follow, absorb and transfer new information in the field of international trade.			X	1
3	Conduct market research, carry out projects and develop strategies for a business to open up to international markets.	X	X	X	3
4	Use knowledge of national and international trade law and legislation in the management of international commercial operation processes.			X	1
5	Work independently and within an organization, using the knowledge and skills acquired in the field and adopting continuous learning.	X	X	X	3
6	Have the ability to apply her theoretical knowledge in real life, with the experience she will gain through practice in departments such as marketing, accounting, foreign trade, finance, logistics.			X	1
7	Have the theoretical knowledge to carry out export, import, customs clearance, logistics, taxation and other international trade activities within the scope of global and regional commercial and economic organizations.	X	X	X	3
8	Can develop a business idea, commercialize the business idea, and design and manage their own venture using their entrepreneurial knowledge.	X	X	X	3
9	Using strategic, critical, innovative and analytical thinking skills, actively take part in the decision-making processes of the enterprise in the field of foreign trade and finance.	X	X	X	3
10	Act in accordance with ethical values, respectful to the environment, social and universal values in all activities it will carry out in its field.			X	1
11	Have the skills to follow up-to-date information at national and international level, to gather information about field, and to communicate with international institutions / organizations using her/him knowledge of English and a second foreign language of her choice.	X	X	X	3
12	Gain professional competencies to take charge in national and international businesses, public and private sector organizations	X	X	X	3
13	Can evaluate the problems and conflicts encountered in all areas related to international trade from different perspectives with a holistic approach and produce value-based solutions.	X	X	X	3
Total Effect					30

Policies and Procedures

Web page: <https://www.ostimteknik.edu.tr/uluslararasi-ticaret-ve-finansman-bolumu-209>
<https://www.ostimteknik.edu.tr/international-trade-and-finance-232>

Exams: The exams aim at assessing various dimensions of learning: knowledge of concepts and theories and the ability to apply this knowledge to real-world phenomena, through analyzing the situation, distinguishing problems, and suggesting solutions. The written exams can be of two types, i.e. open-ended questions, which can also be in the form of problems or multiple-choice questions. The case could also be carried to the Dean's Office for additional disciplinary action.

Assignments: Quizzes and Homework (Assignments) might be applicable. Scientific Research Ethics Rules are very important while preparing assignments. The students should be careful about citing any material used from outside sources and reference them appropriately.

Missed exams: Any student missing an exam needs to bring an official medical report to be able to take a make-up exam. The medical report must be from a state hospital.

Projects: Not applicable

Attendance: Attendance requirements are announced at the beginning of the term. Students are usually expected to attend at least 70% of the classes during each term.

Objections: If the student observes a material error in his/her grade, he/she has the right to place an objection to the Faculty or the Department. The claim is examined and the student is notified about its outcome.